

**THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, JULY 24, 2018, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.**

**MEMBERS PRESENT:** Chairman Trautman; Members: Eastwood, Harris, Heath, Houdyshell, and Supple. Members Bartow, Cipolla and Seimears are absent.

**STAFF PRESENT:** Director Musteen, Superintendent McLain, Superintendent Rulo and Office Assistant Naab.

**1. Call to Order:** Chairman Trautman called the meeting to order at 7:01pm.

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Personal Appearances**

**5. Consent Agenda**

*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*

- |                       |               |
|-----------------------|---------------|
| A. Park Board Minutes | June 26, 2018 |
| B. Park Board Minutes | July 10, 2018 |

**Motion:** Member Harris moved to accept the minutes of June 26, 2018 and July 10 2018.  
Member Eastwood seconded.

**Discussion:** Minutes from the June 26 meeting needs to be corrected to reflect accurate voting for the new chair and vice-chair.

|              |          |                   |        |
|--------------|----------|-------------------|--------|
| <b>Vote:</b> | 6 Aye    | Member Bartow     | Absent |
|              | 3 Absent | Member Cipolla    | Absent |
|              | 0 Nay    | Member Eastwood   | Aye    |
|              |          | Member Harris     | Aye    |
|              |          | Member Heath      | Aye    |
|              |          | Member Houdyshell | Aye    |
|              |          | Member Seimears   | Absent |
|              |          | Member Supple     | Aye    |
|              |          | Member Trautman   | Aye    |

**6. Committee Reports**

|                      |                |
|----------------------|----------------|
| Recreation Committee | (did not meet) |
| Budget Committee     | (did not meet) |
| Grounds Committee    | (did not meet) |

**APPROVED: August 28, 2018 (5-0, 1 Absent, 3 Abstain)**

## 7. Staff Reports

Recreation Superintendent McLain highlighted his written report. Recreation Coordinator Katie Pattrick started the archery program with 10 archers. Recreation Staff has been planning the fall programs for the upcoming program guide. Athletic Coordinator Todd Brennon has been working on Fall sports deadlines. Coordinator Brennon also had a meeting with Kansas City Metro League. Coordinator Pattrick, Superintendent Rulo and his staff worked on the upcoming Mini Mud Run.

Member Harris asked how many registered for archery and what is the age range for the class? Superintendent McLain responded there are 10 registered and the age range of the class is 8-16 years old.

Parks Superintendent Rulo highlighted his written report. Staff is working on the landscaping at the RAC with trees and grass. Staff is working on the mud run trail. They are spraying the poison ivy and cutting the trees branches to accommodate the trail. The mud run is August 17 with check in beginning at 5:30pm. Volunteers are welcome. His staff is also preparing for Raymore Rumble Disc Golf Tournament on August 28, 8:00 am - 4:00 pm.

Parks & Recreation Director Musteen highlighted his written report. Kudos to Mr. Rule and maintenance guys for their work on getting the landscaping done at the RAC. Director Musteen and Superintendent Rulo planned the landscaping and his staff have done a good job with the planting. Ribbon cutting for the RAC will be August 6 at 1:30pm. On August 7, the Rac will be used as a polling place as well as Centerview. City Council had the first read last night for the cable and wifi services to be installed at the RAC. This project will create a hub that will connect to the concession stands at Recreation Park. First read for the improvements at Hawk Ridge Park were on July 23rd.

## 8. Old Business - None

## 9. New Business

### A. Schedule of Fees Action Item

Recreation Superintendent McLain presented an amendment to the Schedule of Fees for Park Board approval.

Member Houdyshell asked about the difference between full court and full facility. Superintendent McLain replied full facility will be renting the whole gym for a private event.

Member Harris asked is there a staff member needed? Superintendent McLain replied yes and we will have attendants when the building is open and occupied. Timelines will be restricted due to programs run in the gym.  
Follow-up: Does one need to be part of an organization with insurance to rent or can individuals rent? Superintendent McLain replied both can happen.

**Motion:** Member Harris moved to recommend the Amended Schedule of Fees for the presentation to the City Manager.  
Member Eastwood seconded.

### **Discussion:**

**APPROVED: August 28, 2018 (5-0, 1 Absent, 3 Abstain)**

|              |                 |                   |        |
|--------------|-----------------|-------------------|--------|
| <b>Vote:</b> | 6 Aye           | Member Bartow     | Absent |
|              | 0 Nay           | Member Cipolla    | Absent |
|              | 3 Absent        | Member Eastwood   | Aye    |
|              |                 | Member Harris     | Aye    |
|              |                 | Member Heath      | Aye    |
|              |                 | Member Houdyshell | Aye    |
|              |                 | Member Seimears   | Absent |
|              |                 | Member Supple     | Aye    |
|              | Member Trautman | Aye               |        |

**B. FY 18/19 Budget Action Item**

Director Musteen presented the proposed FY19 Budget as prepared by staff under direction of the Parks and Recreation Board. Staff requests approval of the proposed budget for presentation to City Manager Feuerborn.

**Motion:** Member Harris moved to recommend the proposed FY 18/19 Budget for the presentation to the City Manager.  
Member Eastwood seconded.

**Discussion:**

|              |                 |                   |        |
|--------------|-----------------|-------------------|--------|
| <b>Vote:</b> | 6 Aye           | Member Bartow     | Absent |
|              | 0 Nay           | Member Cipolla    | Absent |
|              | 3 Absent        | Member Eastwood   | Aye    |
|              |                 | Member Harris     | Aye    |
|              |                 | Member Heath      | Aye    |
|              |                 | Member Houdyshell | Aye    |
|              |                 | Member Seimears   | Absent |
|              |                 | Member Supple     | Aye    |
|              | Member Trautman | Aye               |        |

**10. Public Comment**

**11. Board Member Comment**

Member Houdyshell gave thanks to the staff for all their work.  
Chairman Trautman thanked staff and the Board for being patient with his newness and the progress for all the projects going on.

**12. Adjournment**

**Motion:** Member Harris moved to adjourn the regular meeting.  
Member Houdyshell seconded.

**Discussion:** None

|              |       |                |        |
|--------------|-------|----------------|--------|
| <b>Vote:</b> | 6 Aye | Member Bartow  | Absent |
|              | 0 Nay | Member Cipolla | Absent |

**APPROVED: August 28, 2018 (5-0, 1 Absent, 3 Abstain)**

|          |                   |        |
|----------|-------------------|--------|
| 3 Absent | Member Eastwood   | Aye    |
|          | Member Harris     | Aye    |
|          | Member Heath      | Aye    |
|          | Member Houdyshell | Aye    |
|          | Member Seimears   | Absent |
|          | Member Supple     | Aye    |
|          | Member Trautman   | Aye    |

The regular meeting of the Raymore Park Board adjourned at 7:26 pm.

Respectfully submitted,  
Greta Naab  
Office Assistant