

THE RAYMORE CITY COUNCIL MET IN REGULAR SESSION ON MONDAY, NOVEMBER 28, 2016 IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT: MAYOR TURNBOW, COUNCILMEMBERS ABDELGAWAD, BARBER, BURKE, III, HOLMAN, HUBACH, KELLOGG, MOORHEAD, AND SEIMEARS, CITY MANAGER JIM FEUERBORN, DEPUTY CITY CLERK ERICA HILL, AND CITY ATTORNEY JONATHAN ZERR.

- 1. Call To Order.** Mayor Turnbow called the meeting to order at 7:00 p.m.
- 2. Roll Call.** Deputy City Clerk Erica Hill called roll; quorum present to conduct business.
- 3. Pledge of Allegiance.**
- 4. Presentations/Awards.**
- 5. Personal Appearances.**

Jodi Huston - Raymore-Peculiar Public School Foundation, Allison Bruflat - Caring About Nutrition (CAN) program, and Allison Scott - Ray-Pec Community Alliance reviewed the various activities and projects in which the groups are involved.

6. Staff Reports.

Public Works Director Mike Krass provided a review of the staff report included in the Council packet.

Assistant City Manager Meredith Hauck provided a review of the Arts Commission report included in the Council packet and announced upcoming activities.

City Manager Jim Feuerborn reviewed items for the December 5 work session.

7. Committee Reports.

Derek Moorhead provided a review of the November 15 Charter Review Commission meeting and announced the next meeting is December 6.

8. Consent Agenda.

- A. City Council Meeting Minutes, November 14, 2016**
- B. City Council Special Meeting Minutes, November 17, 2016**

MOTION: By Councilmember Moorhead, second by Councilmember Hubach to approve the Consent Agenda as presented.

DISCUSSION: None

VOTE: Councilmember Abdelgawad Aye
Councilmember Barber Aye
Councilmember Burke, III Aye
Councilmember Holman Aye
Councilmember Hubach Aye
Councilmember Kellogg Aye
Councilmember Moorhead Aye
Councilmember Seimears Aye

9. Unfinished Business. Second Readings.

A. Evan Brook 7th Final Plat

BILL 3218: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE FINAL PLAT FOR EVAN-BROOK 7TH PLAT LOTS 204 THRU 227, LOCATED IN THE NORTHWEST AND NORTHEAST QUARTERS OF SECTION 21, TOWNSHIP 46N, RANGE 32W, RAYMORE, CASS COUNTY, MISSOURI.”

Deputy City Clerk Erica Hill conducted the second reading of Bill 3218 by title only.

MOTION: By Councilmember Moorhead, second by Councilmember Hubach to approve the second reading of Bill 3218 by title only.

DISCUSSION: None

VOTE: Councilmember Abdelgawad Aye
Councilmember Barber Aye
Councilmember Burke, III Aye
Councilmember Holman Aye
Councilmember Hubach Aye
Councilmember Kellogg Aye
Councilmember Moorhead Aye
Councilmember Seimears Aye

Mayor Turnbow announced the motion carried and declared Bill 3218 as **Raymore City Ordinance 2016-083.**

B. Eagle Glen Parcel 5 Rezoning

BILL 3219: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE ZONING MAP FROM “R-3A” MULTIPLE-FAMILY RESIDENTIAL DISTRICT TO “R-3B” APARTMENT COMMUNITY RESIDENTIAL DISTRICT, PARCEL 5 IN EAGLE GLEN SUBDIVISION, RAYMORE, CASS COUNTY, MISSOURI.”

Deputy City Clerk Erica Hill conducted the second reading of Bill 3219 by title only.

MOTION: By Councilmember Seimears, second by Councilmember Hubach to approve the second reading of Bill 3219 by title only.

DISCUSSION: Councilmember Moorhead stated he does not support this and feels Cooper Drive should remain.

Councilmember Hubach stated she would support this if Cooper Drive was added back in.

Councilmember Holman asked if any traffic studies were completed to determine the impact on Foxwood Drive and if there was an option to change access after this point. Mr. Cadoret stated there was a study done when the original preliminary plat for Eagle Glen was submitted and accounted for the highest density for the parcels in question. Current improvements to Foxwood Drive will fully support this development under the current or proposed zoning. Access points are determined when plans are submitted.

Councilmember Abdelgawad noted the differences in the barrier between the project area and the school with each outcome.

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Nay
	Councilmember Burke, III	Nay
	Councilmember Holman	Aye
	Councilmember Hubach	Nay
	Councilmember Kellogg	Nay
	Councilmember Moorhead	Nay
	Councilmember Seimears	Aye

C. ETC Survey

BILL 3212: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH ETC INSTITUTE, INC. FOR THE DEVELOPMENT AND ADMINISTRATION OF A CITIZEN SURVEY.”

Deputy City Clerk Erica Hill conducted the second reading of Bill 3212 by title only.

MOTION: By Councilmember Moorhead, second by Councilmember Hubach to approve the second reading of Bill 3212 by title only.

DISCUSSION: Councilmember Hubach stated it is too soon to do a survey as nothing has changed in the City.

Councilmember Holman noted information from the survey can be used towards upcoming projects.

Councilmember Burke stated data from citizens is valuable.

Councilmember Kellogg reminded Council that this survey is sent out every 2 years and is a tool for staff to evaluate services.

Discussion ensued.

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Burke, III	Aye
	Councilmember Holman	Aye
	Councilmember Hubach	Nay
	Councilmember Kellogg	Aye
	Councilmember Moorhead	Aye
	Councilmember Seimears	Aye

Mayor Turnbow announced the motion carried and declared Bill 3212 as **Raymore City Ordinance 2016-084.**

D. MARC Household Hazardous Waste Agreement

BILL 3211: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI APPROVING AN AGREEMENT BETWEEN THE MARC SOLID WASTE MANAGEMENT DISTRICT AND THE CITY OF RAYMORE, MISSOURI RELATING TO THE REGIONAL HOUSEHOLD HAZARDOUS WASTE PROGRAM.”

Deputy City Clerk Erica Hill conducted the second reading of Bill 3211 by title only.

MOTION: By Councilmember Moorhead, second by Councilmember Seimears to approve the second reading of Bill 3211 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Burke, III	Aye
	Councilmember Holman	Aye
	Councilmember Hubach	Aye

Councilmember Kellogg	Aye
Councilmember Moorhead	Aye
Councilmember Seimears	Aye

Mayor Turnbow announced the motion carried and declared Bill 3211 as **Raymore City Ordinance 2016-085**.

E. Award of Contract - 2016 Inflow & Infiltration Reduction

BILL 3214: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH BREIT CONSTRUCTION LLC FOR THE 2017 INFLOW & INFILTRATION REDUCTION PROJECT, CITY PROJECT NUMBER 16-231-201, IN THE AMOUNT OF \$79,200 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS.”

Deputy City Clerk Erica Hill conducted the second reading of Bill 3214 by title only.

MOTION: By Councilmember Moorhead, second by Councilmember Hubach to approve the second reading of Bill 3214 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Burke, III	Aye
	Councilmember Holman	Aye
	Councilmember Hubach	Aye
	Councilmember Kellogg	Aye
	Councilmember Moorhead	Aye
	Councilmember Seimears	Aye

Mayor Turnbow announced the motion carried and declared Bill 3214 as **Raymore City Ordinance 2016-086**.

F. Award of Contract - Foxridge Drive Extension - Design

BILL 3216: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH RENAISSANCE INFRASTRUCTURE CONSULTING FOR THE FOXRIDGE DRIVE EXTENSION - DESIGN PROJECT, CITY PROJECT NUMBER 16-249-301, IN THE AMOUNT OF \$23,350.00 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS.”

Deputy City Clerk Erica Hill conducted the second reading of Bill 3216 by title only.

MOTION: By Councilmember Moorhead, second by Councilmember Hubach to approve the second reading of Bill 3216 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Burke, III	Aye
	Councilmember Holman	Aye
	Councilmember Hubach	Aye
	Councilmember Kellogg	Aye
	Councilmember Moorhead	Aye
	Councilmember Seimears	Aye

Mayor Turnbow announced the motion carried and declared Bill 3216 as **Raymore City Ordinance 2016-087**.

G. Award of Contract - On-call Outdoor Lighting Design

BILL 3221: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO A GUARANTEED PRICING CONTRACT WITH WILSON & COMPANY TO PROVIDE ON-CALL OUTDOOR LIGHTING DESIGN SERVICES."

Deputy City Clerk Erica Hill conducted the second reading of Bill 3221 by title only.

MOTION: By Councilmember Moorhead, second by Councilmember Hubach to approve the second reading of Bill 3221 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Burke, III	Aye
	Councilmember Holman	Aye
	Councilmember Hubach	Aye
	Councilmember Kellogg	Aye
	Councilmember Moorhead	Aye
	Councilmember Seimears	Aye

Mayor Turnbow announced the motion carried and declared Bill 3221 as **Raymore City Ordinance 2016-088**.

H. Re-Appointing Ross Nigro Jr. as Raymore Municipal Judge

BILL 3220: “AN ORDINANCE RE-APPOINTING ROSS NIGRO JR. AS MUNICIPAL JUDGE FOR THE CITY OF RAYMORE.”

Deputy City Clerk Erica Hill conducted the second reading of Bill 3220 by title only.

MOTION: By Councilmember Moorhead, second by Councilmember Kellogg to approve the second reading of Bill 3220 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Burke, III	Aye
	Councilmember Holman	Aye
	Councilmember Hubach	Aye
	Councilmember Kellogg	Aye
	Councilmember Moorhead	Aye
	Councilmember Seimears	Aye

Mayor Turnbow announced the motion carried and declared Bill 3220 as **Raymore City Ordinance 2016-089**.

10. New Business. First Readings.

A. Branding Services Agreement with LynchPin Ideas

BILL 3223: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH LYNCHPIN IDEAS FOR BRANDING SERVICES.”

Deputy City Clerk Erica Hill conducted the first reading of Bill 3223 by title only.

Assistant City Manager Meredith Hauck provided a review of the staff report included in the Council packet. The City received six responses to the Request for Qualifications for branding services. Staff reviewed the proposals and interviewed two firms based on their experience and understanding of creating brands for local governments and civic organizations. As a result, staff recommends that the City enter into a contract with LynchPin Ideas for the branding services project.

Laura Lynch provided a review of the company’s services and background.

Councilmember Hubach asked the process of this project. Ms. Hauck reviewed the steps and expectations.

MOTION: By Councilmember Moorhead, second by Councilmember Hubach to approve the first reading of Bill 3223 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Burke, III	Aye
	Councilmember Holman	Aye
	Councilmember Hubach	Aye
	Councilmember Kellogg	Aye
	Councilmember Moorhead	Aye
	Councilmember Seimears	Aye

B. Highway 58 and Dean Avenue Entrance Art Purchase Agreement

BILL 3224: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CR CUSTOM IRONWORKS, LLC FOR THE PURCHASE AND EXHIBITION OF A WORK OF ART FOR THE CITY’S PERMANENT PUBLIC ART COLLECTION.”

Deputy City Clerk Erica Hill conducted the first reading of Bill 3224 by title only.

Assistant City Manager Meredith Hauck provided a review of the staff report included in the Council packet. The Arts Commission recommends that the City Council enter into an agreement with artist Chet Redmon (d.b.a CR Custom Ironworks, LLC) for the final design, fabrication, and installation of the entrance artwork to be placed on the southeast corner of the Highway 58 and Dean Avenue intersection.

MOTION: By Councilmember Moorhead, second by Councilmember Hubach to approve the first reading of Bill 3224 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Burke, III	Aye
	Councilmember Holman	Aye
	Councilmember Hubach	Aye
	Councilmember Kellogg	Aye
	Councilmember Moorhead	Aye
	Councilmember Seimears	Aye

C. Eagle Glen Parcels 5 and 7 Revised Preliminary Plat (public hearing)

Mr. Cadoret stated although the rezoning of these Parcels was not approved, the applicant wished to address Council.

Randal Leimer, Great Plains Development, stated the revised plat will not work with the current zoning. He is withdrawing this application and will rework an alternative with staff.

MOTION: By Councilmember Moorhead, second by Councilmember Hubach to remove Resolution 16-57 from the agenda.

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Burke, III	Aye
	Councilmember Holman	Aye
	Councilmember Hubach	Aye
	Councilmember Kellogg	Aye
	Councilmember Moorhead	Aye
	Councilmember Seimears	Aye

D. Retail Development Services Agreement with Retail Strategies

BILL 3225: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH RETAIL STRATEGIES FOR RETAIL DEVELOPMENT SERVICES.”

Deputy City Clerk Erica Hill conducted the first reading of Bill 3225 by title only.

Economic Development Director Matt Tapp provided a review of the staff report included in the Council packet. The City received three responses to the request for qualifications for the retail development project included in the FY 2017 budget. Staff reviewed the proposals and recommends award of contract to Retail Strategies based on their experience and understanding of retail recruitment and attraction for local governments and civic organizations.

Mr. Tapp answered questions of clarification from Council.

MOTION: By Councilmember Moorhead, second by Councilmember Hubach to approve the first reading of Bill 3225 by title only.

DISCUSSION: Councilmember Holman is in support of this step in development in the City.

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Burke, III	Aye
	Councilmember Holman	Aye
	Councilmember Hubach	Aye
	Councilmember Kellogg	Aye
	Councilmember Moorhead	Aye
	Councilmember Seimears	Aye

E. Approval of the MO Department of Conservation CAP Agreement, Johnston Lake

BILL 3222: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO A COMMUNITY ASSISTANCE PROGRAM AGREEMENT WITH THE MISSOURI DEPARTMENT OF CONSERVATION TO MAXIMIZE THE RECREATIONAL VALUE OF JOHNSTON LAKE IN HAWK RIDGE PARK.”

Deputy City Clerk Erica Hill conducted the first reading of Bill 3222 by title only.

Parks and Recreation Director Nathan Musteen provided a review of the staff report included in the Council packet. In 2010, the Council authorized the Mayor to execute a contract agreement between the City and the Missouri Department of Conservation (MDC). This agreement is maintained through the MDC Community Assistance Program (CAP), with the goal of maximizing the recreational value of Johnston Lake. A revised agreement has been drafted that includes terms outlining the construction and maintenance, as well as cost sharing opportunities, for identified projects in the Hawk Ridge Park Improvements funded in the current CIP. Mr. Musteen also noted that with this program, the lake will be the first in the south Kansas City area to stock trout.

Councilmember Burke noted this is a great opportunity to showcase the City.

Councilmember Kellogg thanked the representative from MDC for working with Mr. Musteen to bring this to fruition.

Mr. Maddox, MDC, thanked Council for allowing the lake to be part of this program. This will be the first fishing location to be completely ADA accessible in the metropolitan area.

MOTION: By Councilmember Moorhead, second by Councilmember Hubach to approve the first reading of Bill 3222 by title only.

DISCUSSION: Councilmembers Holman and Barber noted the importance of developing this park.

VOTE: Councilmember Abdelgawad Aye
 Councilmember Barber Aye
 Councilmember Burke, III Aye
 Councilmember Holman Aye
 Councilmember Hubach Aye
 Councilmember Kellogg Aye
 Councilmember Moorhead Aye
 Councilmember Seimears Aye

F. Award of Contract - Hawk Ridge Park Improvement Projects Design Services

BILL 3226: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH BRIAN CLARK AND ASSOCIATES, INC. DBA CONFLUENCE FOR DESIGN AND ENGINEERING SERVICES FOR THE HAWK RIDGE PARK IMPROVEMENTS DESIGN PROJECT, CITY PROJECT NUMBER 16-253-301, IN THE AMOUNT OF \$157,860 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS.”

Deputy City Clerk Erica Hill conducted the first reading of Bill 3226 by title only.

Parks and Recreation Director Nathan Musteen provided a review of the staff report included in the Council packet. In 2016, the City Council slated several park improvement projects to be included in the General Obligation Bond projects which passed with voter approval in April. This contract involves design and engineering services for the improvement projects identified and funded at Hawk Ridge Park. In the memo included in the Council packet, staff summarizes the scope of work to be performed and recommends award of the project to Brian Clark & Associates, Inc. dba Confluence.

MOTION: By Councilmember Moorhead, second by Councilmember Hubach to approve the first reading of Bill 3226 by title only.

DISCUSSION: None

VOTE: Councilmember Abdelgawad Aye
 Councilmember Barber Aye
 Councilmember Burke, III Aye
 Councilmember Holman Aye
 Councilmember Hubach Aye
 Councilmember Kellogg Aye
 Councilmember Moorhead Aye
 Councilmember Seimears Aye

11. Public Comments.

12. Mayor/Council Communication.

Mayor Turnbow and Councilmembers thanked the representatives from the Raymore- Peculiar Public School Foundation, CAN, and Ray-Pec Community Alliance programs for the information they provided.

Councilmember Barber stated he is looking forward to the branding efforts and retail development services.

Councilmember Abdelgawad is excited for all of the forward progress occurring in the City.

Councilmember Seimears stated he is looking forward to the public art installation at the Dean Avenue and 58 Highway intersection.

Mayor Turnbow noted the progress at the Municipal Center building location.

MOTION: By Councilmember Moorhead, second by Councilmember Hubach to adjourn to Executive Session to discuss litigation matters as authorized by §610.021 (1).

ROLL CALL VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Burke, III	Aye
	Councilmember Holman	Aye
	Councilmember Hubach	Aye
	Councilmember Kellogg	Aye
	Councilmember Moorhead	Aye
	Councilmember Seimears	Aye

The regular meeting of the Raymore City Council adjourned to Executive Session at 8:15 p.m.

13. Adjournment.

MOTION: By Councilmember Moorhead, second by Councilmember Kellogg to adjourn.

VOTE: Councilmember Abdelgawad Aye

Councilmember Barber	Aye
Councilmember Burke, III	Aye
Councilmember Holman	Aye
Councilmember Hubach	Aye
Councilmember Kellogg	Aye
Councilmember Moorhead	Aye
Councilmember Seimears	Aye

The regular meeting of the Raymore Council adjourned at 8:45 p.m.

Respectfully submitted,

Erica Hill
Deputy City Clerk