



## **AGENDA**

Raymore City Council Regular Meeting  
City Hall – 100 Municipal Circle  
Monday, December 12, 2016

7:00 p.m.

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Pledge of Allegiance.**
- 4. Presentations/Awards.**
- 5. Personal Appearances.**
- 6. Staff Reports.**
  - A. Status of Capital Improvements (pg 9)
  - B. City Clerk
  - C. Community Development (pg 27)
  - D. Parks and Recreation (pg 33)
  - E. Monthly Court Report (pg 37)
  - F. Police/Emergency Management

**7. Committee Reports.**

**8. Consent Agenda.**

*The items on the Consent Agenda are approved by a single action of the City Council. If any Councilmember would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*

- A. City Council Minutes, November 28, 2016 (pg 41)
- B. City Hall Lighting Project - Acceptance and Final Payment

Reference: - Resolution 16-59 (pg 55)

The Director of Public Works has determined that the project has been satisfactorily completed in accordance with the project specifications.

## 9. Unfinished Business. Second Reading.

### A. Branding Services Agreement with LynchPin Ideas

In response to RFQu 16-008 Branding Services, staff recommends approving a contract with LynchPin Ideas. The scope of work includes insight gathering, identity development, collateral development, and ongoing support for brand implementation.

Reference: - Agenda Item Memo (pg 59)  
- Bill 3223 (pg 61)  
- Exhibit A: Branding Services Agreement (pg 63)  
- LynchPin Ideas RFQ Response (pg 73)

- City Council, 11/28/16: Approved 8-0

### B. Highway 58 and Dean Avenue Entrance Art Purchase Agreement

The Arts Commission recommends that the City Council enter into an agreement with artist Chet Redmon (d.b.a CR Custom Ironworks, LLC) for the final design, fabrication, and installation of the entrance artwork to be placed on the southeast corner of the Highway 58 and Dean Avenue intersection.

Reference: - Agenda Item Memo (pg 91)  
- Bill 3224 (pg 93)  
- Exhibit A: Art Purchase Agreement (pg 95)  
- November 15, 2016 Public Art Committee Meeting Notes (pg 109)

- Public Art Committee Artist Selection 10/03/16: Approved 3-0
- Public Art Committee Conceptual Design Consideration 11/15/16: Approved 3-0
- Arts Commission Conceptual Design Consideration 11/21/16: Approved 4-0
- City Council, 11/28/16: Approved 8-0

### C. Retail Development Services Agreement with Retail Strategies

In response to RFQu 17-001 Retail Development Services, staff recommends approving a contract with Retail Strategies. The scope of work focuses on the enhancement of retail and restaurant business attraction by identifying the community's strengths and weakness and leveraging those into a retailer's decision to locate inside the City.

Reference: - Agenda Item Memo (pg 113)  
- Bill 3225 (pg 115)

- Exhibit A: Retail Development Services Agreement (pg 117)
- Retail Strategies RFQ Response (pg 129)

- City Council, 11/28/16: Approved 8-0

D. Approval of the MO Department of Conservation CAP Agreement, Johnston Lake

- Reference:
- Agenda Item Information Sheet (pg 187)
  - Bill 3222 (pg 190)
  - Contract (pg 192)

On August 9 of 2010, the City Council authorized the Mayor to execute a contract agreement between the City and the Missouri Department of Conservation(MDC) through Bill 2574. This agreement is maintained through the MDC Community Assistance Program (CAP), with the goal of maximizing the recreational value of Johnston Lake. A revised agreement has been drafted that includes terms outlining the construction and maintenance as well as cost sharing opportunities for identified projects in the Hawk Ridge Park Improvements funded in the current CIP.

- Park Board, 9/27/16: Approved 8-0
- City Council 11/28/16: Approved 8-0

E. Award of Contract - Hawk Ridge Park Improvement Projects Design Services

- Reference:
- Agenda Item Information Sheet (pg 225)
  - Bill 3226 (pg 228)
  - Contract (pg 230)

This contract involves design and engineering services for the improvement projects identified and funded at Hawk Ridge Park. In the memo included in the Council packet, staff summarizes the scope of work to be performed and recommends award of the project to Brian Clark & Associates, Inc. DBA Confluence.

- Park Board, 10/25/16: Approved 7-0
- City Council 11/28/16: Approved 8-0

## **10. New Business. First Reading.**

A. Revocation of Occupational License and Liquor License – The Pit Grill & Bar 1242-46 W. Foxwood Dr. (public hearing)

- Reference:
- Agenda Item Information Sheet (pg 247)
  - Letter to The Pit Grill & Bar (pg 249)

- Notice of Revocation (pg 251)
- City Code Sections 605.010, 605.040, 600.080 (pg 252)

The City of Raymore has been notified by the Missouri Department of Revenue that the Retail Sales Tax License of The Pit Grill & Bar has been revoked for delinquent payment of its sales/use tax(es). Accordingly, the City Clerk has sent a letter providing official notice to the proprietors of The Pit Grill & Bar that the establishment's occupational license and liquor license have been suspended pending a public hearing on this date before the City Council. It is recommended that the Council conduct the public hearing regarding the suspension or revocation of the occupational license and liquor license of The Pit Grill & Bar and decide on the appropriate course of action.

B. Calling for the April 4, 2017 Regular Municipal Election

Reference: - Bill 3227 (pg 259)

According to the Raymore City Charter, Section 9.1, the regular Municipal Election shall be held on the first (1<sup>st</sup>) Tuesday after the first (1<sup>st</sup>) Monday in April, or such day as may be mandated by the State law. The Bill before Council calls for the next municipal election to be held on April 4, 2017. Positions for Councilmembers from each Ward for a two-year term and Councilmember in Ward 1 for a 1-year unexpired term are open. Candidate filing begins December 13, 2016 and ends on January 17, 2017.

C. Amending Title III-Traffic Code of the Raymore City Code

Reference: - Agenda Item Memorandum (pg 261)  
- Bill 3228 (pg 263)

Staff discussed with Council at work session, the need for authority under Title III of the Raymore City Code allowing the City Traffic Engineer to limit non-local commercial construction vehicles including semi-trucks and trailers, commercial trucks in excess of ½ ton capacity, and commercial trailers in excess of 1,600 pounds of capacity in residential neighborhood streets when alternative routes are available.

D. Preliminary Plat Extension - Eagle Glen Parcels 5 and 7

Reference: - Agenda Item Information Sheet (pg 267)  
- Res 16-58 (pg 269)  
- Request Letter (pg 271)  
- Preliminary Plat (pg 272)

Randal Leimer, representing Great Plains Real Estate Developments LLC, is requesting a 2-year extension to the expiration date of the preliminary plat for Eagle Glen Parcels 5 and 7.

**10. Public Comments.** Please identify yourself for the record and keep comments to a maximum of five minutes.

**11. Mayor/Council Communication.**

**12. Adjournment.**

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Items provided under "Miscellaneous" in the Council Packet:

- City Council Work Session Notes, 11/21/16 (pg 275)
  - Charter Review Minutes, 11/15/2016 (pg 277)
  - Planning and Zoning Commission Draft Minutes, 11/15/16 (pg 281)
  - Park Board Minutes, 10/25/16 (pg 285)
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### **EXECUTIVE SESSION (CLOSED MEETING)**

The Raymore City Council may enter an executive session before or during this meeting, if such action is approved by a majority of Council present, with a quorum, to discuss:

- Litigation matters as authorized by § 610.021 (1),
- Real Estate acquisition matters as authorized by § 610.021 (2),
- Personnel matters as authorized by § 610.021 (3),
- Other matters as authorized by § 610.021 (4-21) as may be applicable.

*Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at (816) 331-3324 no later than forty eight (48) hours prior to the scheduled commencement of the meeting.*

*Hearing aids are available for this meeting for the hearing impaired. Inquire with the City Clerk, who sits immediately left of the podium as one faces the dais.*