



RAYMORE ARTS COMMISSION AGENDA

Tuesday, September 13, 2016 - 7:00 p.m.

City Hall Council Chambers
100 Municipal Circle
Raymore, Missouri 64083

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Public Comments

Please identify yourself for the record and keep your comments to a maximum of five minutes.

5. Presentations

6. Staff Reports

- A. Schedule Update - Cancel November Meeting Due to Election Day Conflict
- B. FY 2015-2016 Budget
- C. Fall Programming
- D. Farmers Market Sponsorship
- E. Open Calls for Artists
- F. Raymore Arts Website Progress
- G. Festival in the Park Parade Participation

7. Committee Updates

- A. Public Art Committee - *Next meeting on September 20 at 7:30 p.m.*

8. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Arts Commission. If any Commissioner would like to have an item removed from the Consent Agenda and considered separately, he/she may do so.

A. Arts Commission Minutes - August 9, 2016

Motion to approve the consent agenda

9. Old Business

A. Large Streetlight Banners

At its August meeting, the Arts Commission directed staff to move forward with designing streetlight banners for the large streetlights and allocating funding out of the FY16 budget. The Public Art Committee will discuss design options at its September 20 meeting.

Motion to approve the purchase of one set of large streetlight banners

10. New Business

No New Business

11. Commissioner Comments

12. Adjournment

Any person requiring special accommodation (i.e. qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify the City Clerk at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.

FY16 Arts Commission Budget

Date Approved	Item	Amount	Balance
12/8/2015	Streetlight Banners (2 Sets)	\$1,300.00	\$18,700.00
12/8/2015	City Council Chambers Exhibit Promotion	\$500.00	\$18,200.00
1/12/2016	Ray-Pec Select Choir Sponsorship	\$300.00	\$17,900.00
2/9/2016	Ray-Pec Band Sponsorship	\$300.00	\$17,600.00
2/11/2016	Jill Grotzinger Final Payment	\$350.00	\$17,250.00
2/12/2016	Arts KC Education Series Registration - Canovi	\$40.00	\$17,210.00
2/12/2016	Arts KC Education Series Registration - Parys	\$40.00	\$17,170.00
2/25/2016	MACAA Annual Membership	\$50.00	\$17,120.00
3/8/2016	Pop Up Art Project	\$1,356.05	\$15,763.95
3/17/2016	Arts KC Education Series - Mileage Reimb	\$25.00	\$15,738.95
3/17/2016	Arts KC Education Series - Mileage Reimb	\$25.00	\$15,713.95
7/19/2016	TCAL Art Contest	\$600.00	\$15,113.95
7/31/2016	Summer Scene	\$4,825.00	\$10,288.95
7/31/2016	MACAA Mileage	\$163.00	\$10,125.95
7/31/2016	MACAA Hotel	\$155.00	\$9,970.95
8/10/2016	FY16 Workplan - Farmers Market	\$1,000.00	\$8,970.95
8/10/2016	FY16 Workplan - Festival in the Park Parade	\$250.00	\$8,720.95
8/10/2016	FY16 Workplan - Arts Programming	\$600.00	\$8,120.95
	<i>New - Former KCPL Pole Banners</i>	<i>\$1,500.00</i>	<i>\$6,620.95</i>
<i>October</i>	<i>FY16 Workplan - Municipal Center Art</i>	<i>\$5,000.00</i>	<i>\$1,620.95</i>
<i>October</i>	<i>FY16 Workplan - Foundation Formation Fees</i>	<i>\$1,000.00</i>	<i>\$620.95</i>

\$20,000.00

\$19,379.05

Italics indicate item has not been approved

THE RAYMORE **ARTS COMMISSION** MET IN REGULAR SESSION TUESDAY, **AUGUST 8, 2016** IN THE CITY COUNCIL CHAMBERS IN CITY HALL AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. COMMISSIONERS PRESENT WERE: PARYS, LAWRENCE, BERRY, GAMBRELL, MARTIN AND SETSER. ALSO PRESENT WERE: ASST. CITY MANAGER HAUCK, COMMUNICATIONS MANAGER EKEY, GRAPHIC DESIGN ASST. MEGHAN DUANE.

1. **Call to Order** - Chair Parys called the meeting to order at 7:01 p.m.
2. **Roll Call** - Asst. City Manager Hauck called roll and a quorum was present.
3. **Pledge of Allegiance**
4. **Public Comments**
 - a. N/A
5. **Staff Reports**

- a. FY 2015-2016 Budget Update

Asst. City Manager Hauck presented that she had reviewed and updated the budget for 2016, factoring in all completed projects. She told the commission that the Public Art Committee has talked about doing light pole banners in next year's budget but they would also like to consider a set coming from this year's budget.

1. **Committee Updates**

- a. Asst. City Manager Hauck presented an update from the Public Art Committee.

Streetlight Banner Purchase - The committee decided to do two sets - one general art banner and a second set for a Pop-up Art Project featuring elements from the adirondack chair project.

Public Art Plan Update - The committee has been working with Parks and Recreation to find good locations around the city for public art and are developing proposals for what kinds of art will be featured in those places.

Council Chambers Art Exhibit - The committee received feedback from artists that the exhibit timeline is too long (3 months). They are discussing what it looks like to possibly incorporate different artists and make it easier for artists in the community to participate. They are also working on a call for artists for the art piece at municipal circle to be included in this fiscal year. It will be an outdoor piece in the back of the building.

b. Programming and Education Task Force

The remainder of 2016 has been planned. Plans for 2017 will begin in October. Asst. City Manager Hauck has talked with teachers who are interested in helping provide more artistic opportunities in Raymore.

6. Consent Agenda

- a. Chair Parys asked for a motion to approve the Consent Agenda - Minutes of the June 14, 2016 Raymore Arts Commission meeting.

Commissioner Lawrence made a motion to approve the June 14, 2016 minutes as presented. Commissioner Berry seconded the motion. The motion was unanimously approved 6-0.

7. Old Business

- a. 2016 Arts Commission Work Plan and Budget

Asst. City Manager Hauck pointed out one change to the plan, as the Public Art Committee requested one set of 10 light pole banners to be funded for the Art Commission's consideration. She asked if the committee would like to use funding from 2016 or 2017.

Commissioner Setser voiced concern for the the absence of donations to student art groups such as choirs, as well as scholarships for students. Commissioner Gambrell expressed similar concerns.

Asst. City Manager Hauck mentioned that the Arts Commission has an emphasis on city-based projects, but money is allocated in the budget for programming and sponsorships for marketing purposes.

Commissioner Martin would like to hold back from automatically sponsoring academic art organizations and would like to focus on reaching out to less involved individuals in the community. She mentioned that tax dollars are already going to our schools to fund some of those projects.

Commissioner Gambrell suggests that the Arts Commission take \$1,000 out of Parks and Recreation Art Programming budget item in the 2016 Arts Commission Work Plan and Budget to sponsor students to come to programs and classes.

Asst. City Manager Hauck expressed concerns that in the last quarter they are spending \$600 on classes and she is concerned the funding will not be able to sustain.

Chair Parys suggests they rename the Parks and Recreation Art Programming budget item as “Education and Programming.” This new title would be broad enough for the Commission to decide the details on how to allocate it in the future. The commission agreed.

The commission informally approved the allocation of funding for one set of light pole banners for this fiscal year.

Commissioner Lawrence moved to approve the 2016 Arts Commission Work Plan and Budget as amended. Commissioner Martin seconded the motion. The motion was unanimously approved 6-0.

8. New Business

a. Farmers Market Sponsorship - \$1,000

Chair Parys presented the Parks and Recreation request for funding musical entertainment for the remainder of the Raymore Farmers Market season. The Arts Commission will be credited for the sponsorship with signage.

Commissioner Berry moved to approve the \$1000 sponsorship as presented. Commissioner Lawrence seconded the motion. The motion was approved 5-1, Commissioner Setser dissenting.

b. Raymore Festival in the Park Parade - \$250

Chair Parys briefly presented on the budget approval for the parade float. She mentioned that the commission had previously expressed interest in making a float.

Asst. City Manager Hauck gave a staff report. The cost to register for the parade is around \$20 and the remaining funds would be used for supplies.

Commissioner Berry gave more details about the plans for the float. Main costs would include supplies and producing the banners for the truck showing who they are sponsoring on the float. Berry has plans to talk to the Ray-Pec theatre departments to offer to promote fall productions. His second option was to sponsor a Ray-Pec choir group.

Commissioner Martin moved to approve parade participation and funding of \$250 as presented. Commissioner Lawrence seconded the motion. The motion was unanimously approved 6-0.

c. Fall 2016 Arts Activities and Events Schedule

Asst. City Manager Hauck presented details about art classes to be offered in conjunction with Parks and Recreation. A small task force met to brainstorm ideas for

2016-2017, and scheduled out educational opportunities for the remainder of the fiscal year. Details are included in the packet.

Commissioner Gambrell asked that the Arts Commission collect recyclable plastics and cardboard for one of the classes. Commissioners can bring the supplies to the next meeting.

Parys reminds the commissioners that they should continue thinking of potential classes and artists to feature - including drama and music.

Commissioner Berry moved to approve the activities and events schedule and project funding of \$600 as presented. Commissioner Martin seconded the motion. The motion was unanimously approved 6-0.

d. 2016 - 2017 Meeting Schedule Adoption

Hauck presented the proposed schedule included in the packet. She pointed out that the Feb. 14 meeting is suggested to be moved to Wednesday, Feb. 15. The commission amended to change it back to Feb. 14.

Motion to adopt schedule of meetings for 2016-2017 - Lawrence moved, Berry seconded, 6-0

Commissioner Lawrence moved to approve the activities and events schedule and project funding of \$600 as presented. Commissioner Martin seconded the motion. The motion was approved 6-0.

e. Selection of Chair and Vice Chair

Asst. City Manager Hauck briefly explained the nomination and selection process for Commission Chair and Vice Chair.

Commissioner Gambrell nominated Parys as Chair.

With no more accepted nominations, the Arts Commission voted and unanimously approved Chair Parys, 6-0.

Commissioner Berry nominated Lawrence as Vice Chair.

With no more accepted nominations, the Arts Commission voted and unanimously approved Vice Chair Lawrence, 6-0.

9. Commissioner Comments

Parys commented on how it has been a great year for the group and is happy to serve as Chair again.

Lawrence thanked the city staff for their hard work to keep the commission running.

10. Adjournment

- a. Commissioner Berry made a motion to adjourn the meeting at 7:59 p.m. Commissioner Gambrell seconded the motion. The motion was unanimously approved 6-0.

Respectfully submitted,

Meghan Duane