# RAYMORE PLANNING AND ZONING COMMISSION AGENDA

**Tuesday, September 6, 2016 - 7:00 p.m.**

City Hall Council Chambers
100 Municipal Circle
Raymore, Missouri 64083

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Personal Appearances - None

5. Consent Agenda
    a. Acceptance of Minutes of August 16, 2016 meeting

6. Old Business - None

7. New Business -

    a. Case #16017 - 2017-2021 Capital Improvement Program *(public hearing)*

8. City Council Report

9. Staff Report

10. Public Comment

11. Commission Member Comment

12. Adjournment

*Any person requiring special accommodation (i.e. qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify the City Clerk at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.*

# MEETING PROCEDURES

**The following rules of conduct apply:**

1. Public can only speak during the meeting under the following circumstances:
   a. The citizen has made a formal request to the Community Development Department to make a personal appearance before the Planning Commission; or,
   b. A public hearing has been called by the Chairman and the Chairman has asked if anyone from the public has comments on the application being considered; or
   c. A citizen may speak under Public Comment at the end of the meeting.

2. If you wish to speak to the Planning Commission, please proceed to the podium and state your name and address. Spelling of your last name would be appreciated.

3. Please turn off (or place on silent) any pagers or cellular phones.

4. Please no talking on phones or with another person in the audience during the meeting.

5. Please no public displays, such as clapping, cheering, or comments when another person is speaking.

6. While you may not agree with what an individual is saying to the Planning Commission, please treat everyone with courtesy and respect during the meeting.

**Every application before the Planning Commission will be reviewed as follows:**

1. Chairman will read the case number from the agenda that is to be considered.

2. Applicant will present their request to the Planning Commission.

3. Staff will provide a staff report.

4. If the application requires a public hearing, Chairman will open the hearing and invite anyone to speak on the request.

5. Chairman will close the public hearing.

6. Planning Commission members can discuss the request amongst themselves, ask questions of the applicant or staff, and may respond to a question asked from the public.

7. Planning Commission members will vote on the request.